



# **GHANA TOURISM AUTHORITY**

## **APPLICATION FOR REGISTRATION OF TOURIST SITE**



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## APPLICATION FOR REGISTRATION OF TOURIST SITE

File No.:

### APPLICANT

Name of Applicant:

Postal Address:  Town/City  Postal Code  Country

Telephone No(s):

E-mail Address:

Name and Address(es) of Banker(s):

Type of Entity (e.g. Sole Proprietor / Partnership- Public or Private Limited Liability Company / Cooperative Society):

Ownership (Private Ghanaian/State Owned/Foreign Owned/Joint Ghanaian/Joint Foreign etc)

Ownership Structure Private % Local % Public % Foreign %

### PARTICULARS OF SHAREHOLDERS

NO.	NAME	NATIONALITY	PROFESSION/ OCCUPATION	SHAREHOLDING %	AMOUNT PAID GH¢
i					
ii					
iii					
iv					

### PARTICULARS OF GOVERNING BODY

NO.	NAME	NATIONALITY	PROFESSION / OCCUPATION	DOMICILE
i				
ii				
iii				
iv				

**PARTICULARS OF PROJECT/ESTABLISHMENT**

Name of Tourist Site:

Location:

Street Name:

District:  Region:

Distance from Centre of Town:

GP Digital Address:

Nature of Development (Planned, On-going, Complete, Rehabilitation, Refurbishing, Expansion):

Type of Tourist Site: e.g. museum, castle, botanical garden etc.

Proposed Grade of project (e.g. A1, A2, A3):

Other facilities (with seating capacities where applicable):

Size of Land:

Status of Completion (%):

Date of commencement of Project:

Target Date for Completion:

Estimated Total Cost of Project:

Expenditure to Date:

**Mandatory documents to be submitted (attach copies)**

- Certificate of Incorporation (Business Registration Certificate)
- Certificate to Commence Business
- Company Regulations
- Evidence of Ownership of Premises (Indenture/ Lease/ Tenancy Agreement)
- Building Permit
- Site plan
- Development or change of use permit from Town and Country Planning
- Report from the Police (CID) on the security of premises and criminal records Proprietor/Manager and Key personnel of unit
- Fire Permit / Certificate
- Environmental Health Suitability Report from District/Municipal/Metropolitan Assemblies
- Certification from Relevant Agency (E.g. Ghana Maritime Authority, Environmental Protection Agency, etc.

***For***

***Office Only.***

*App. Receipt No.:* \_\_\_\_\_

*Reg. Receipt No.:* \_\_\_\_\_

Remarks \_\_\_\_\_

Officer's Name: \_\_\_\_\_

Officer's Signature: \_\_\_\_\_

I APPLY FOR THE REGISTRATION OF \_\_\_\_\_ AND  
DECLARE THAT THE INFORMATION GIVEN IS TRUE AND COMPLETE

DATE: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

*INFORMATION PROVIDED IS CONFIDENTIAL*